

(AIAG) Aylesbury Information Advice & Guidance

Service Description: To provide Aylesbury Residents with Careers Guidance and help you decide on a career suited to your interests & skills.

- Advice on qualifications and courses at all levels. Information on financial & childcare support for study and training.
- Advice on career development at work. Access to Careers Library.
- Jobsearch Support including; Guidance with application forms and letters.
- Access to newspapers & Internet vacancies. How to write an effective CV.
- Advice on interviews and work experience and planning your jobsearch

ELEPHANT ENTERPRISES

Procurement Project

The Procurement Project (PP) is a FREE Business support service supporting businesses to tender for both Public and Private sector contracts.

Tailored 1:1 Support is given with every stage of the Tendering process from initially identifying Tendering and supply-chain opportunities, and writing policies to completing PQQs, and writing and submitting the Tender bid itself.

We also run a range of business seminars.

The Access Centre Provides Local Groups with:

Meeting Rooms: Accommodation for business meetings, training sessions and one-to-one interviews

Communications: Access to telephone and fax services

ICT Facilities: Access to ICT facilities is available to local groups and projects. There is also access to Funder Finder and the Internet.

Project Development: Assisting local residents to set up voluntary & community organisations and access to training sessions

50Plus Employment Link

Real help for people over 50 to find employment and in Partnership with JobCentre Plus, Cabinet Office, FSA, LDA/ESF, UNLTD. & Award for all on:

Employment / Self Employment
Money and Debt advice
Health & Wellbeing—Housing

GUEST PROJECTS :

OFFERS FURNITURE & COMPUTER RECYCLING PROJECT

MCDS BOOKKEEPING TRAINING

GLE OneLondon Business Skills

Latin American Multicultural Group

E & J Balloon & Catering Services with samples

SPONSORED BY


creation
HELPING TO BUILD A NEW NEIGHBOURHOOD

Managed By



Look out for the BUS !


Train today prosper tomorrow

OPEN DAY AT THE LEARNING CENTRE

FRIDAY 25th March
10 am to 4.30 pm
EMPLOYMENT & TRAINING

LEARN & ACHIEVE

CELEBRATE THE SUCCESSES

THINK ABOUT THE FUTURE

+

VISIT—Thurlow Lodge to share
International Womens Day with
The Aylesbury Womens Centre

+

VISIT ROBUST TRAINING

The Aylesbury Every Woman's Centre

Aylesbury Every Woman's Centre aims to unite and empower women of all ethnic origin resident in the Aylesbury area by providing opportunities to learn, develop and improve their skills through embroidery, pattern cutting, dress making, free hand cutting, cushion and curtain design.



ELEPHANT ENTERPRISES

Entrepreneurship Skills Training and Support for Business Development

The Entrepreneurship Skills Training and Support for Business Development project is for Southwark residents who are considering developing their own micro and small businesses, but do not possess the know-how and confidence to do so, due to lack of entrepreneurial knowledge and skills.

EJ Skills 4 Working Life & Open Access IT

The purpose of this project is to:

Provide sympathetic assessment of need

Provide Initial IT Skills in both ITC familiarity and research methods to enable participants to identify and approach potential opportunity

Enable participants as a result of these opportunities to gain new skills or update old ones.

Basic Employability Skills Assessment

EJ COMMUNITY &

SOCIAL ENTERPRISE ACCESS

We also work specifically with local residents and groups to support **Social Enterprises / Community Businesses** run by local people to serve the local area as a means of creating business opportunities and local employment.

The Access Centre & Elephant Enterprises provide sessions on Business & Financial Management Skills with training to local Aylesbury community groups linked to the Access Centre and to the wider community.

GUEST PROJECTS :

ROBUST TRAINING

Train today prosper tomorrow

Robust Training offers a variety of qualifications that suit people who are in work or are currently looking for work.

LEGAL HELP & ASSISTANCE

MEET PETER OSAHON (SOLICITOR)

Peter is a Solicitor with over 10 years' experience. He is at present with **Grange and Castle Solicitors** in Grange Road here in Southwark.